

Office Use Only
SW Ref No:

## Water Supply

### Application for a Water Main (Requisition) and on-site water connections

#### Part 1 – Water Main Requisition

A. Applicant Details
<b>Name</b> <i>(company name if appropriate)</i> _____
<b>Contact Name</b> <i>(if different to above)</i> _____
<b>Address</b> _____ _____ _____  _____ <b>Postcode</b> _____
<b>Contacts:</b> Phone: _____ Mobile : _____ Fax No: _____ E.Mail: _____

B. Site Details
<b>Proposed Development</b> _____ _____
<b>Address</b> _____ _____ _____  _____ <b>Postcode</b> _____

C. Developer / Contractors Details
<b>Name</b> <i>(company name if appropriate)</i> _____
<b>Contact Name</b> <i>(if different to above)</i> _____
<b>Address</b> _____ _____ _____  _____ <b>Postcode</b> _____
<b>Contact Phone Number</b> Day _____ Mobile _____

D. Owners Details <small>(On whose behalf work is to be carried out)</small>
<b>Name</b> <i>(company name if appropriate)</i> _____
<b>Contact Name</b> <i>(if different to above)</i> _____
<b>Address</b> _____ _____ _____  _____ <b>Postcode</b> _____
<b>Contact Phone Number</b> Day _____

### E. Former use of land

Please indicate the current or former land use

\_\_\_\_\_

If the land was previously developed, has there been a water supply to the site within the last five years?

Yes  No  Unknown

If you answered Yes or Unknown:-

- If commercial, please complete section 'L' and identify the peak demand \_\_\_\_\_ l/s
- If housing, how many houses \_\_\_\_\_

We need to establish whether there is any soil contamination on the site.

Please complete the attached "Contaminated Land Check" form and submit any appropriate soil report and documentation.

### F. New Development Details

Is the new development (*please tick*):

- Commercial/ Industrial
- Housing
- Mixed

Has building already started? Yes  No

If No, when is the 'on-site' **start** date?

\_\_\_\_\_

When is the anticipated 'on-site' **completion** date?

\_\_\_\_\_

What is the anticipated date, for new mains to be laid?

\_\_\_\_\_

*N.B : This date is used for guidance only, by Southern Water when preparing an offer of terms. Mainlaying will be programmed at your request following completion of an agreement. Lead in time is normally 6-7 weeks.*

### G. Road and Footpath Details

Please provide a site plan marked as follows:

a. Public highways and footpaths to be adopted by the Highway Authority highlighted in GREEN

b. Privately owned street but with public rights of way highlighted in YELLOW

\_\_\_\_\_

In the case of roads that will not be constructed to an adoptable standard, will service strips/ footpaths of a min 2.0m be provided?

Yes  No

### H. Tree Details

Are there any trees on the site, which are:

a. To Remain Yes  No

b. Subject to a Tree Preservation Order (TPO) Yes  No

If YES, Please indicate the trees on a copy of your site plan.

### I. Plan Details

Please tick to indicate attached:

a. One site location plan

b. Two unmarked copies of your site layout plan

c. Plans requested above, showing the status of trees and roads

d. Electronic copy of layout plan in DWG format compatible with AutoCAD 2005 emailed to SWNetdev@southernwater.co.uk

*Please ensure that all plans are to an appropriate scale*

### J. Housing Developments

Please provide an indication of your development programme :-

	Year											
	1	2	3	4	5	6	7	8	9	10	11	12
a. 1 bed properties												
b. 2 bed properties												
c. 3 bed properties												
d. 4 bed properties												
e. 5 (or more) bed properties												

Will the heating and hot water be:

Indirect Storage Fed  Direct Mains Fed Fed  Mixture of both systems

If a Mixture, how many units are direct mains fed systems?

### K. Commercial / Industrial Developments

Please provide an indication of your development programme :-

<u>Type of Building</u>	Year											
	1	2	3	4	5	6	7	8	9	10	11	12
<input type="text"/>												
<input type="text"/>												
<input type="text"/>												
<input type="text"/>												
<input type="text"/>												

Please also indicate:

No of Units with fire fighting requirements  Are these Hose Reels or Sprinklers

Anticipated total demand from Domestic Water Fittings \_\_\_\_\_ l/s

Anticipated total demand from Process Water \_\_\_\_\_ l/s

## L. Fittings Table

**Please detail the water fittings within the original building(s).**

Plot or Unit No	WC Flushing Cistern	Wash Basin in - house	Wash-Basin Elsewhere	Bath Tap Size 20mm Nominal	Bath Tap Size Over20mm	Shower	Sink Tap Size 20mm Nominal	Sink Tap Size Over 20mm	Spray Tap	Bidet	Domestic Appliance	Commercial /Communal Appliance	Any Other Water Outlet	Loading Units Total/Unit
	2.0	1.5	3.0	10.0	22.0	3.0	3.0	5.0	0.5	1.5	3.0	10.0	3.0	

**NOTES**

- |  |   |
|--|---|
| <ol style="list-style-type: none"> <li>1. 'House' means any building which is occupied as a private dwelling house or which, if un-occupied, is likely to be so occupied and, accordingly, includes a flat.</li> <li>2. 'Bath' includes a whirlpool or jacuzzi.</li> <li>3. 'Domestic Appliance' means an appliance such as a dishwasher, a washing machine and a waste disposal unit in a house. The minimum number of total loading units is 6.</li> </ol> | <ol style="list-style-type: none"> <li>4. 'Commercial/Communal Appliance' means an appliance, such as a dishwasher, a washing machine and a waste disposal unit elsewhere than in a house (including in communal facilities).</li> <li>5. 'Any other water outlet' includes taps (such as outside taps) but not an urinal or water softener.</li> <li>6. Reference to any fitting includes reference to any plumbing, outlet, dedicated space or planning or other provision for that fitting.</li> </ol> |
|--|---|

## FEES AND DECLARATION

Provision of detailed estimate and design for on-site water mains including Capacity Check

No. Units	Cost £
0 – 50	£1,227.88 (including 17.5% VAT)
51 – 250	£1,704.93 (including 17.5% VAT)
251 – 500	£1,943.45 (including 17.5% VAT)
> 500	£2,181.98 (including 17.5% VAT)

Provision of detailed estimate and design for on-site water mains where a capacity check has been undertaken within the last six months.

**Cost £**  
£989.35 (including 17.5% VAT)

Provision of budget estimate and design for off-site reinforcement.

**Cost £**  
£1,042.23 (including 17.5% VAT)

Provision of a re-design for of any of the above.

**Cost £**  
£305.50 (including 17.5% VAT)

Do you require a VAT receipt?  Yes  No

I hereby make application for terms and conditions for the laying of a new water main and confirm that to the best of my knowledge the information I have supplied is complete and correct.

Signature \_\_\_\_\_

Full Name (BLOCK CAPITALS) \_\_\_\_\_ Date \_\_\_\_\_

**Please return completed form and appropriate fee to:**  
Southern Water Services Ltd, PO BOX 4056, Worthing, West Sussex, BN13 3XX

## M. The Construction Design and Management Regulation 2007

Please provide a PRE-CONSTRUCTION INFORMATION PACK with your application. Information in relation to hazards and risks associated with the site must be submitted before our design can be undertaken.

# Contaminated Land Check

## Site history questionnaire

Southern Water needs to assess whether there is a risk of contaminants in the ground permeating through any proposed water pipes, as this in turn could result in contamination of the drinking water supply. This form is designed to enable us to assess that risk. Where contamination does exist, Southern Water will specify the use of barrier pipes made of a high specification material. Any private pipework will also need to be to a similar specification.

A. Contact Details
<b>Official Status</b> <i>(please tick)</i> Property Owner <input type="checkbox"/> Developer <input type="checkbox"/> Consultant <input type="checkbox"/> Architect <input type="checkbox"/> Other <i>(please specify below)</i> <input type="checkbox"/> _____
<b>Name</b> <i>(company name if appropriate)</i> _____
<b>Contact Name</b> <i>(if different to above)</i> _____
<b>Address</b> _____ _____ _____ _____ <b>Postcode</b> _____
<b>Phone:</b> _____ <b>Mobile:</b> _____ <b>Fax No:</b> _____ <b>E.Mail:</b> _____

B. Site Details
<b>Address</b> _____ _____ _____ _____ <b>Postcode</b> _____

C. Contamination Report
Have you commissioned a soils analysis which includes a contamination report? Yes <input type="checkbox"/> No <input type="checkbox"/>
If yes, you do not need to complete sections 'D' & 'E' provided you attach the following: <ul style="list-style-type: none"><li>• A copy of the Contamination test data showing details of contamination concentrations <i>(a general summary will not be sufficient)</i></li><li>• A plan showing the position where each core sample was taken.</li></ul>
Please note, the water industry require samples to be taken to a depth of 1metre and will be analysing the results in accordance with threshold levels recommended by WRAS. The WRAS threshold table found in their Guidance Notes No 9-04-03, can be viewed by using this web link: <a href="http://www.wras.co.uk">www.wras.co.uk</a>

### D. Former Land Use

Please provide a tick against any of the following purposes for which the site or an adjacent site has previously been used:

- Petrol filling station
- Other Fuel Storage
- Chemical works / storage
- Landfill Site
- Motor mechanics
- Coal Yard
- Burial ground
- Tannery
- Docks or boatyard
- Scrap Yard
- Military Camp
- Vehicle Parking Area

### E. Former Site Activities

Please tick to indicate if any of the following activities / incidents have happened on the site:

- Home motor mechanics
- Fuel spillage  
(eg. central heating oil, Kerosene)
- Fly tipping

### F. Visual Site Inspection

A visual inspection of the site for any obvious signs of contamination shows the following:

- No obvious signs of Contamination
- Evidence of possible contamination

### G. Summary of the site history

Please provide brief details of the site history over the last 100 years, unless already provided in a soils report. (*Old Ordnance Survey plans are acceptable evidence of land use where first hand knowledge or other evidence is not available*)

### H. Checklist and declaration

I hereby confirm that I have completed this questionnaire to the best of my ability and that every attempt has been made to ensure that the information provided is accurate :-

Signature \_\_\_\_\_

Full Name (BLOCK CAPITALS)  
\_\_\_\_\_

Date \_\_\_\_\_

**Please Note: Insufficient information may result in delays.**

***Please return completed form and appropriate fee to:  
Southern Water Services Ltd, PO BOX 4056, Worthing, West Sussex, BN13 3XX***

## Water Supply

### Application for a Water Mains (Requisition) and on-site water connections

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## Part 2 – On-site Water Connections

You may not apply for individual connection estimates until the new main has been completed and satisfactorily tested and sampled, and a Southern Water Commissioning Advice Form has been issued.

**Please note:** our offers only remain valid provided payment is received and the work carried out within the financial year in which they are offered. Any estimate which requires a re-quote will incur an additional charge.

### A. Applicant details

**Name** (company name if appropriate)

.....

**Company Name** (if different to above)

.....

**Address** .....

.....

..... **Postcode** .....

**Contacts:**

Phone: .....

Mobile: .....

Fax No: .....

Email: .....

### B. Site Details

**Proposed Development**

.....

.....

**Address** .....

.....

..... **Postcode** .....

**SW reference number for the mains requisition applied for in Part 1**

.....

## C. New connection requirements

### 1 Individual Properties.

Please tick the type of property that applies:

- Houses (including semi detached & terraced)  
 Commercial/Industrial units  
 Community Buildings

#### a. Supplies not exceeding 32mmOD:-

Plot Numbers (25mm) .....

Plot Numbers (32mm) .....

*If any of the supplies can be laid in a shared trench with a twin meter box, please mark these on your site plan and ensure that the plot numbers are clearly indicated.*

*Where multiples of pipe are to be brought out in shared trenches for flats, or for properties accessed by shared private drives, please indicate the location of the private supply pipes and the associated plot numbers on your plan. This will assist in the appropriate location and selection of the meter chambers.*

#### b. Supplies larger than 32mmOD:

Required connection size.....mm (OD)

Anticipated peak flow rate .....l/s

Anticipated continuous flow rate .....l/s

### 2 Other (please specify) .....

Required connection size..... mm (OD)

Anticipated peak flow rate..... l/s

Anticipated continuous flow rate..... l/s

## D. Fire supplies

What kind of fire fighting equipment will you be installing?

Hydrant  Sprinkler  Hose reel

Required connection size ..... mm (OD)

Required flow rate ..... l/s

## E. Water for building purposes

If this section does not apply to your site, please leave it blank and proceed to section 'F'

Will you be using water for building purposes?

Yes  No

Are you applying for a connection detailed elsewhere on this application form, that you wish to utilise for building water purposes?

Yes  No

Is there an existing water supply to the site that can be utilised for building water purposes?

Yes (metered)  Yes (unmetered)  No

Will you want to keep the supply as a permanent connection after you finish the work on the site?

Yes  No

If Yes, please state which plot it will serve .....

If you require a building water supply greater than 25mm OD, please complete the following:

Required connection size ..... mm (OD)

Anticipated peak flow rate ..... l/s

Anticipated continuous flow rate ..... l/s

How long will you require the building water supply?

..... Weeks ..... Months ..... Years

## F. Sewerage

Will the property/properties/site be connected (directly or indirectly) to the public sewerage system?

Yes  No



# Checklist and declaration

**I enclose the following documents:**

- A site location layout plan showing points of entry of service into property.
- Further CDM or ground condition information that was not available when requisition application was made.

I/We apply for an estimate for the provision of water service pipes to serve the premises/site scheduled.

I/We understand that:

- a. The installation of the communication pipe by Southern Water including payment of infrastructure charges is at the applicant's cost.
- b. The quotation/estimate will be based on Southern Water undertaking all the work in the 'street' in which the public water main is laid. The communication pipe will terminate at the boundary of the 'street' in which the public water main is laid, this will normally be the back edge of the footpath.
- c. All new supplies will be installed with a meter, which will be used for billing purposes. In the case of individual self contained dwellings, each one will usually have a separate metered supply; the only exception to this rule will be where Southern Water acknowledge that there are engineering or administrative difficulties.
- d. All plumbing work and installations must comply with the Water Supply (Water Fittings) Regulations 1999. An inspection of the property to check compliance with the regulations may be carried out by a Southern Water representative following receipt of your completed water regulations form.
- e. Payment for the service will be required in advance, the private supply pipe must be laid and pass a trench inspection before the water connection can be made.
- f. I/We undertake to notify the Company as soon as possible of the occupant, date of occupation and postal address of each property concerned and understand that I/We will be responsible for any Water Charges due until this information is provided.
- g. VAT is zero rated for new domestic dwellings.

**Additional notes:**

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.....

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.....

.....

I have filled in all the relevant sections of this form and the Fittings Table(s) (where appropriate).  
The details I have given with this application are accurate.

Your full name in capitals: .....

Your role in company or job title: .....

Your signature: ..... Date: .....

**Please Note: Insufficient information may result in delays.**

*Please return completed form to:  
Southern Water Services Limited, PO Box 4056, Worthing, West Sussex, BN13 3XX*