

## Woolston Community Liaison Group

<b>Date &amp; Time</b>	26 <sup>th</sup> April 2017, 18.30
<b>Location</b>	4Delivery Site Offices, Victoria Road, Woolston, SO19 9EG
<b>Attendees</b>	
SCC x 2 4D x 2 SW x 5  Residents x 4	Meeting Chair/Woolston Ward Councillors Construction Manager, Stakeholder & Community Relations Manager Senior Project Manager, Infrastructure Project Manager, Field Performance Manager (FPM), 2 x Field Customer Engagement Officers
<b>Apologies recieved</b>	
SCC x 2 WCA x 1 Resident x 1	Planning Projects Team Leader, Woolston Ward councillor Chair

Minutes	Action
<p><b><u>Welcome and round table introductions</u></b></p> <ul style="list-style-type: none"> <li>Apologies shared.</li> </ul>	
<p><b><u>Review of Previous Minutes</u></b></p> <ul style="list-style-type: none"> <li>SW/SCC confirmed numerous local links including newspaper have been shared and used to make contact in the community. <b>Action Closed.</b> Local contact with the council, youth groups and housing groups (e.g. Radian) have been developed. SW proposed a site visit for the Woolston Youth Project be scheduled in for a date two months hence (<b>Action SW</b> to coordinate with 4D/SW).</li> <li>Lorries using Swift Road – SCC has had no contact regarding lorries/vehicles in the area – consider <b>Action Closed.</b></li> <li>4D contacted hauliers regarding respecting the area and speed limits – no further contact from residents since last meeting – consider <b>Action Closed.</b></li> <li>SCC attended PCSO meeting and is trying to communicate about the redevelopment to the newer residents in the Centenary Quay (CQ) development. Resident at CQ has offered to support this at his own CQ resident meetings – <b>Action 4D</b> to share copy of Data Protected Meeting Minutes with Resident to use at next meeting.</li> <li>SCC contacted SCC Highways regarding footpath and road deterioration. Road and footpath repairs carried out – consider <b>Action Closed.</b> However, Resident commented on the footpath repair not resolving the ponding issue outside his property.</li> <li>4D has ongoing contact with SCC Principal Environmental Health Officer to monitor Dust Management and the procedures in place. EHO is satisfied that current measures and future controls planned are acceptable – consider <b>Action Closed.</b></li> <li>Feedback to resident will accompany minutes of this meeting – ongoing <b>Action 4D.</b></li> <li>SW response to enquiry regarding property and vehicle cleaning subsidy is that there is no fund to support this request – <b>Action Closed.</b></li> </ul>	<p>SW</p> <p>4D</p> <p>4D</p>
<p><b><u>Progress and Programme Update</u></b> (Note – Three residents attended site tour prior to meeting)</p> <ul style="list-style-type: none"> <li><b>Primary Treatment Area:</b> The lamella settlement structure (large concrete tank next to foreshore) has been water tested and is due to start installation of the angled plates and mechanical items during May. The building slabs and concrete ring-beam for the structural steelwork around the odour control area is substantially complete.</li> <li><b>Secondary Treatment Area:</b> The precast concrete wall unit installation for the Aeration (ASP) tank construction (visible from the hoarding viewing ports) has been completed with the remaining roof panels and all in-situ concrete pours to be completed in the coming months up to June. Installation of internal recirculation pipework complete in ASP lanes 1, 2, 3 and 4.</li> <li><b>Inlet Area:</b> Inlet Screening chamber and pump station construction is complete and under preparation for mechanical installation.</li> </ul>	
<p><b><u>Feedback from Residents</u></b></p> <p><b><u>Odours</u></b></p> <ul style="list-style-type: none"> <li>Resident from CQ is happy with the information received from SW and 4D during the site tour that explained what he and other residents are likely to expect seasonally; during the construction period, and following the completion of the permanent works. In respect of the odours that he and his fellow residents have experienced, SW FPM asked that data be recorded and fed back to SW. <i>(Post meeting note: Data includes date/time/weather/wind direction and what sort of odour has been experienced – if odour is particularly pungent and immediate, use the 4D Site Office</i></li> </ul>	

<p><i>telephone number 023 8042 0856 to contact SW at the site directly).</i></p> <ul style="list-style-type: none"> <li>• SCC commented that his Facebook page has received odour comments from the Waterside Park area, and he had noted the wind was North-westerly and seemed to correlate with the timing of the reports.</li> <li>• SCC advocated keeping the public informed of seasonal odour increases as we head towards the warmer Summer months – review whether to publish independently of Woolston newsletter and include information on the SW Unflushables scheme and the mitigation measures that customers can use – <b>Action SW/4D.</b></li> <li>• Unflushables scheme that SW publicise is tailored to the individual group’s expected needs and experiences to have the most impact and benefit. Future advice may include discussion on use of washing powders and soap bars and their effect on the sewer network.</li> <li>• Links for YouTube clips on the Unflushables scheme to be shared <b>Action SW.</b></li> <li>• SW have engaged with Mumsnet to offer the opportunity to ask questions.</li> </ul> <p><b>Dust</b></p> <ul style="list-style-type: none"> <li>• 4D gave an overview of the existing dust management and plans to make further additions to that management plan.</li> <li>• Resident from CQ commented that there have been no comments from residents regarding dust at their resident meetings as they have noticed no significant changes to current experiences / standards in their immediate area.</li> </ul>	<p>SW/4D</p> <p>SW</p>
<p><b><u>Dates of Future Meetings</u></b></p> <ul style="list-style-type: none"> <li>• Dates: Tuesday 18<sup>th</sup> July (4D Construction Manager has proffered apologies in advance); Wednesday 11<sup>th</sup> October.</li> <li>• Start time reconfirmed as 6.30pm</li> </ul>	
<p><b><u>AOB</u></b></p> <ul style="list-style-type: none"> <li>• No additional comments raised.</li> </ul>	
<p><b><u>Date of Next Meeting</u></b></p> <p>Tuesday 18<sup>th</sup> July, 4D Site Offices, 6.30pm.</p> <p>Please RSVP to the 4D Site Office on 023 8042 0856 or by return email.</p>	