

# Potable point of connection (POC) enquiry

This is an application to determine a point of connection(s) (POC) to Southern Waters existing water network and the capacity available at that point. A POC enquiry confirms the point(s) main can be connected to an Existing Main on the Network in order to allow the Customer to estimate costs and determine the scope of works for a given design

Please complete this form and save a copy and email it to [selfflay@southernwater.co.uk](mailto:selfflay@southernwater.co.uk) or alternatively post it to: Developer Services, Southern House, Yeoman Road, Worthing, West Sussex BN13 3NX

All fields are required unless otherwise stated. Please note incomplete information may cause delays to your application. When answering the yes/no questions please tick in the appropriate box. Please keep a copy of the completed application for your records.

If you need any help completing the form please call us on **0330 303 0119** and we'll be happy to help. We aim to respond to enquiries within five calendar days from receipt of your completed enquiry form.

## Section 1: About you

Are you? (please tick)

Developer
  Consultant
  Landowner
  Other (please state)

Name:	<input style="width: 280px;" type="text"/>	Address:	<input style="width: 450px;" type="text"/>
Company name (if applicable):	<input style="width: 280px;" type="text"/>		<input style="width: 450px;" type="text"/>
Phone:	<input style="width: 280px;" type="text"/>		<input style="width: 450px;" type="text"/>
Email:	<input style="width: 280px;" type="text"/>	Postcode:	<input style="width: 150px;" type="text"/>

## Section 2: Development details

Site name:	<input style="width: 280px;" type="text"/>	Address (or nearest main road):	<input style="width: 450px;" type="text"/>
Site project name:	<input style="width: 280px;" type="text"/>		<input style="width: 450px;" type="text"/>
Preferred point of connection – National Grid Reference (NGR) for POC – the NGR is a 12-digit grid reference split into two 6-digit numbers (X and Y):			<input style="width: 450px;" type="text"/>
Grid reference number (mid point):	<input style="width: 250px;" type="text"/>	Postcode:	<input style="width: 150px;" type="text"/>

Please check your development is in the Southern Water supply area: [southernwater.co.uk/your-area](http://southernwater.co.uk/your-area)

Type of development – tick all that apply:

New house  
 Temporary connection for building purposes  
 Replacement of existing water supply  
 Listed building  
 Residential  
 Commercial  
 Industrial

Site programme start date	<input type="text"/>	Duration (months/years)	<input type="text"/>
Date of first property occupation	<input type="text"/>	Date of last property occupation	<input type="text"/>
Lowest datum level (mAOD)	<input type="text"/>	Highest datum level (mAOD)	<input type="text"/>
Replacement of existing water supply	<input type="text"/>	Building area (hectares)	<input type="text"/>
Total number of dwellings	<input type="text"/>	Enlarge/re-route existing connection	<input type="text"/>

**House unit details:**

Number of houses:  How many are townhouses?

Number of plots requiring fire fighting supply?  Estimated flow required per fire fighting supply l/s:

**Flats unit details:**

Number of blocks:  Total number of flats:

Number of blocks that require fire fighting supply:  Blocks that require a booster for domestic supply:

Estimated flow required per fire fighting supply l/s:

**Commercial/non household building types** (please tick all that apply)

School   
  Retail store   
  Nursing home   
  Hotel/pub   
  University   
  Office  
 Hospital   
  Leisure centre   
  Manufacturing unit   
  Theatre   
  Cinema  
 Other (please state)

**Non-household/commercial details:** for example hotel, swimming pool, retail, restaurant or a whole complex which can have an estimated water usage:

Property description	Total number	Volume required m <sup>3</sup> /day	Peak flow rate (l/s)	Mean flow rate (l/s)	Min flow rate (l/s)	Firefighting (l/s)	Floor area (m <sup>2</sup> )

Please attach more details separately if required.

If a non-standard connection is needed (eg. for a school, hotel or nursing home) please provide information on proposed fittings:

### Section 3: Development summary

For reference:

Estimate of the quantity and types of buildings proposed within the first 5, 10, 15 years to include commercial and domestic supply flow rate requirements:

No of units	General Housing Equivalent l/s
0 to 50	<2.3
51 – 250	<11.6
251 – 500	<23.2
>500	>23.2

0 – 5 years flow rates l/s:  5 – 10 years flow rates l/s:  10 – 15 years flow rates l/s:

0 – 5 years flow rates m<sup>3</sup>/day:  5 – 10 years flow rates m<sup>3</sup>/day:  10 – 15 years flow rates m<sup>3</sup>/day:

Estimated meter supply of water required to first plot l/s:

Expected total site usage per day (litres) including anticipated peak flow rate l/s:

Details of preferred point of connection:

Have you approached us about this site previously? 

Y	<input type="checkbox"/>	N	<input type="checkbox"/>
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 If yes, please provide reference number

Expected construction period (until all dwellings are constructed): Years:  Months:

Land registry reference number:

Is this development a first phase? 

Y	<input type="checkbox"/>	N	<input type="checkbox"/>
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Is this an additional phase? 

Y	<input type="checkbox"/>	N	<input type="checkbox"/>
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 Please provide phase number and how many phases will be developed

Does this site have an existing mains connection? 

Y	<input type="checkbox"/>	N	<input type="checkbox"/>
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 If yes please provide details (we may need to disconnect)

Previous land use and description:

Date when water is required to service site:

Details of any special engineering difficulties:

Details of any known future development adjoining the site:

Does this site have planning permission? 

Y	<input type="checkbox"/>	N	<input type="checkbox"/>
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 If yes, please provide reference number

Date issued:

Name of council /local planning authority:

Is the site identified in the local plan? 

Y		N	
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If yes, please provide reference number:

Please attach a site location plan to include topography, site boundary, site layout showing incoming main access point and preferred points of connection (POC). Please provide in a format able to be electronically accessed by the water company. If available at this stage a CAD layout plan should be provided unmarked and with controlled reference and revision numbers and dates.

**Section 4: Current land use** (please indicate the status of all parts of the land)

**Greenfield land** (land that has never been developed) Ha:

**Residential brownfield land** (land that has been previously developed for residential purposes) Ha:

**Non residential brownfield land** (land that has been, or is currently, in use for non-residential purposes) Ha:

Please provide a brief description of existing land use:

**Section 5: Self-lay providers**

If you are a self-lay provider working on behalf of a developer, you will need to provide a letter of authority from the developer giving you permission to act on their behalf.

Name:

Company name (if applicable):

Company register number (if applicable):

Phone:

Email:

Address:

Postcode:

Letter of authority attached? 

Y		N	
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If there anyone else you might want us to speak to about your application? 

Y		N	
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If yes, please provide their contact details:

Name:

Company name:

Job title:

Phone:

Email:

Address:

Postcode:

## Section 6: Previous water supply details (if applicable)

Has the site being developed had a water supply in the last 5 years?

If yes please provide the following details:

Y		N	
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### Previous household supplies

Number of connections on the site:  Previous flow rate to property if known l/s:

Approximate date of disconnection:

### Previous non-household supplies

Number of connections on the site:  Approximate date of disconnection:

Type of premises:

Number of employees on site:

## Section 7: Supporting Information checklist

Please confirm that the following list of information has been provided to support with your enquiry:

- **Site location plan:** an Ordnance Survey (at 1:2500) is the ideal drawing 

Y		N	
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- **Site boundary:** please provide in a format able to be electronically accessed by the water company. If available at this stage, a CAD layout plan should be provided unmarked and with controlled reference and revision numbers and dates. 

Y		N	
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- Detailed site layout plan 

Y		N	
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- Layout drawing with site boundary clearly shown 

Y		N	
---	--	---	--
- Roads clearly shown 

Y		N	
---	--	---	--
- Adjacent buildings clearly shown 

Y		N	
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- Private pipe run to Southern Water network clearly shown 

Y		N	
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## Section 8: Notes

Maximum file limit is 50mb. Allowed file types are DOCX, DOC, PDF, XLS, XLSX, JPG, JPEG, BMP, PNG, DWG (AutoCAD), DXF (AutoCAD), DGN (microstation), PRP (microstation), PRW (microstation).

## Section 9: Payments and charges

Number of units	Cost £	Please tick
0 to 50	256.00	
51 to 250	766.00	
251 to 500	1020.00	
>500	1276.00	

Amount to pay:	Cost £
PPE	
VAT @ 20%	
<b>Total</b>	

Do you require a VAT receipt? 

Y		N	
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## Section 10: Declaration and terms and conditions

I confirm that to the best of my knowledge the information I have supplied is complete and correct.

Failure to include any of the requested information will be deemed as an incomplete application and may result in this application being delayed/returned. This application **does not** mean approval has been granted. No work should commence until written approval has been given by Southern Water.

The contents of the report are for direct use only by the applicant and are to be kept private and confidential. They may only be disclosed to third parties with the written approval of Southern Water. Such third parties to have no subsequent implied or other right to disclose the contents and information to any other parties.

Signature:	<input type="text"/>	Position:	<input type="text"/>
Print name:	<input type="text"/>	Date:	<input type="text"/>

## Section 11: Preferred payment method

<b>BACS:</b>	<b>Please ensure to include the application number as the payment reference.</b>	
<b>Application number:</b>	<input type="text"/>	
<b>Payments can be made directly via BACS transfer to:</b>	Sort code: 40-02-50 Account no: 81426834 SWS Ltd, Miscellaneous Income account, HSBC Bank PLC, PO Box 125, 2nd Floor, 62-76 Park Street, London SE1 9DZ.	
<b>Cheque:</b>	<b>Cheque number:</b>	<input type="text"/>
<b>Application number:</b>	<input type="text"/>	
<b>Site details/address:</b>	<input type="text"/>	
<b>Send cheque to:</b>	Miscellaneous Income, Southern Water, PO Box 4056, Worthing, West Sussex. BN13 3NX	

**Service levels:** We plan to acknowledge receipt of your application within 5 calendar days of receipt and provide a full response to your query within 14 calendar days unless the site is considered complex when a response will be provided within 28 calendar days.

**About us:** Southern Water supplies water to 2.5 million customers residing in 1.1 million properties and provides wastewater services to 4.6 million living at 2 million properties. See what is happening in your area at: [southernwater.co.uk/your-area](https://www.southernwater.co.uk/your-area).

Registered number 2366670