

# Potable freshwater pre-planning enquiry

A pre-planning enquiry can assist developers in identifying possible constraints that may be associated with servicing a development site and the potential costs and timescales involved in servicing a site prior to land acquisition or the submission of a planning application.

Please complete this form and save a copy and email it to [SouthernWaterPlanning@southernwater.co.uk](mailto:SouthernWaterPlanning@southernwater.co.uk) or alternatively post it to: Developer Services, Southern House, Yeoman Road, Worthing, West Sussex BN13 3NX

All fields are required unless otherwise stated. Please note incomplete information may cause delays to your application. When answering the yes/no questions please tick in the appropriate box. Please keep a copy of the completed application for your records.

If you need any help completing the form please call us on **0330 303 0119** and we'll be happy to help. We aim to respond to enquiries within five calendar days from receipt of your completed enquiry form.

## Section 1: About you

Are you? (please tick)

Developer
  Consultant
  Landowner
  Other (please state)

Name:	<input type="text"/>	Address:	<input type="text"/>
Company name (if applicable):	<input type="text"/>		<input type="text"/>
Phone:	<input type="text"/>		<input type="text"/>
Email:	<input type="text"/>	Postcode:	<input type="text"/>

## Section 2: Development details

Please see our portal for further details: [developerservices.southernwater.co.uk](http://developerservices.southernwater.co.uk).

For developments of less than 500 units a Level 1 preliminary freshwater capacity can be undertaken. This is a simple check that will identify whether the required capacity is available adjacent to or close to the proposed development. Should capacity not be available, you will be provided with an indication of the nearest point at which capacity is available and a Level 2 Indicative Hydraulic Assessment can be considered.

The impact of a development greater than 500 units is substantial and this is known as a 'complex' site as defined on page 6 of Appendix E of the Water Sector Guidance published by Water Company. In these circumstances the more extensive Point of Connection Assessment is required.

Site name:	<input type="text"/>	Address (or nearest main road):	<input type="text"/>
National Grid Reference (NGR) for site. The NGR is a 12-digit grid reference split into two 6-digit numbers (X and Y). This will help us identify a point of connection for the development:	<input type="text"/>		<input type="text"/>
Grid reference number (mid point):	<input type="text"/>	Postcode:	<input type="text"/>

Please check your development is in the Southern Water supply area: [southernwater.co.uk/your-area](http://southernwater.co.uk/your-area)

Development type (please tick all that apply)

Commercial
  Residential
  Industrial
  Other (please state) eg.schools, care homes

Does this site have planning permission?  Y  N

Please click here to read our privacy statement: [developerservices.southernwater.co.uk/Home/PrivacyPolicy](http://developerservices.southernwater.co.uk/Home/PrivacyPolicy)

Planning permission reference number:  Date issued:

Is the site identified in the local plan? 

Y	<input type="checkbox"/>	N	<input type="checkbox"/>
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 If yes, please provide reference number

Council area

**Residential:** number of domestic dwellings to be connected:

**Commercial:** Estimated population to be supplied or commercial area m<sup>2</sup>:

Estimated meter supply of water required to first plot l/s:

Expected site usage per day (litres) including anticipated peak flow rate l/s:

Anticipated continuous flow rate l/s:

Details of preferred point of connection:

If a non-standard connection is needed (eg for a school, hotel or nursing home) please provide information on proposed fitting

Do you require a fire supply? 

Y	<input type="checkbox"/>	N	<input type="checkbox"/>
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Top of building level on site (mAOD) metres

Datum at lowest point on site (mAOD) metres

Have you approached us about this site previously? 

Y	<input type="checkbox"/>	N	<input type="checkbox"/>
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 If yes, please provide reference number

Please provide a brief description of the development proposal (e.g. new build, conversion, number of properties)

Is the development part of a larger site that will be developed in phases? 

Y	<input type="checkbox"/>	N	<input type="checkbox"/>
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**Household premises**

Total number of dwellings needing a water supply:

Expected construction period (until all dwellings are constructed): Years:  Months:

**Non household premises**

Plot number:  Floor space m<sup>2</sup>:  Volume required m<sup>3</sup>/day:

Flow rate l/s: Max:  Mean:  Min:  Anticipated connection date:

**Non household building types** (please tick all that apply)

School  Retail store  Nursing home  Hotel/pub  University  Office  
 Hospital  Leisure centre  Manufacturing unit  Theatre  Cinema  
 Other (please state)

Estimate of the quantity and types of buildings proposed within the first 5, 10, 15 years to include commercial and domestic supply flow rate requirements:

0 – 5 years flow rates l/s:  5 – 10 years flow rates l/s:  10 – 15 years flow rates l/s:   
0 – 5 years flow rates m<sup>3</sup>/day:  5 – 10 years flow rates m<sup>3</sup>/day:  10 – 15 years flow rates m<sup>3</sup>/day:

**Section 3: Current land use** (please indicate the status of all parts of the land)

**Greenfield land** (land that has never been developed) Ha:   
**Residential brownfield land** (land that has been previously developed for residential purposes) Ha:   
**Non residential brownfield land** (land that has been, or is currently, in use for non-residential purposes) Ha:

Please provide a brief description of existing land use:

**Section 4: Previous water supply details** (if applicable)

Has the site being developed had a water supply in the last 5 years?  Y  N

**Previous household supplies**

Number of connections on the site:  Previous flow rate to property if known l/s:   
Approximate date of disconnection:

**Previous non-household supplies**

Number of connections on the site:  Approximate date of disconnection:

Type of premises:

Number of employees on site:

## Section 5: Supporting Information checklist

Please confirm that the following list of information has been provided to support with your enquiry:

- **Site location plan:** an Ordnance Survey (at 1:2500) is the ideal drawing 

Y		N	
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- **Site boundary:** please provide in a format able to be electronically accessed by the water company. If available at this stage, a CAD layout plan should be provided unmarked and with controlled reference and revision numbers and dates. 

Y		N	
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- Detailed site layout plan 

Y		N	
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- Layout drawing with site boundary clearly shown 

Y		N	
---	--	---	--
- Roads clearly shown 

Y		N	
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- Adjacent buildings clearly shown 

Y		N	
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- Private pipe run to Southern Water network clearly shown 

Y		N	
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## Section 6: Notes

Maximum file limit is 50mb. Allowed file types are DOCX, DOC, PDF, XLS, XLSX, JPG, JPEG, BMP, PNG, DWG (AutoCAD), DXF (AutoCAD), DGN (microstation), PRP (microstation), PRW (microstation).

## Section 7: Payments and charges

Number of units	Cost £	Please tick
0 to 50	169.00	
51 to 250	510.00	
>251	680.00	

Amount to pay:	Cost £
PPE	
VAT @ 20%	
<b>Total</b>	

Do you require a VAT receipt? 

Y		N	
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## Section 8: Declaration and terms and conditions

I confirm that to the best of my knowledge the information I have supplied is complete and correct.

Failure to include any of the requested information will be deemed as an incomplete application and may result in this application being delayed/returned. This application **does not** mean approval has been granted. No work should commence until written approval has been given by Southern Water.

The contents of the report are for direct use only by the applicant and are to be kept private and confidential. They may only be disclosed to third parties with the written approval of Southern Water. Such third parties to have no subsequent implied or other right to disclose the contents and information to any other parties.

Signature:

Print name:

Position:

Date:

## Section 9: Preferred payment method

<b>BACS:</b>	<b>Please ensure to include the application number as the payment reference.</b>	
<b>Application number:</b>		
<b>Payments can be made directly via BACS transfer to:</b>	Sort code: 40-02-50 Account no: 81426834 SWS Ltd, Miscellaneous Income account, HSBC Bank PLC, PO Box 125, 2nd Floor, 62-76 Park Street, London SE1 9DZ.	
<b>Cheque:</b>	<b>Cheque number:</b>	
<b>Application number:</b>		
<b>Site details/address:</b>		
<b>Send cheque to:</b>	Miscellaneous Income, Southern Water, PO Box 4056, Worthing, West Sussex. BN13 3NX	

**Service levels:** We plan to acknowledge receipt of your application within 5 calendar days of receipt and provide a full response to your query within 21 calendar days unless an extension is agreed.

**About us:** Southern Water supplies water to 2.5 million customers residing in 1.1 million properties and provides wastewater services to 4.6 million living at 2 million properties. See what is happening in your area at: [southernwater.co.uk/your-area](https://www.southernwater.co.uk/your-area).

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