

## Local liaison group - Woolston

**4 September, 2014, 2.00pm – 4.00pm  
St Mark's Institute, Victoria Road**

**Attendees:**

Chair – Cllr Warwick Payne  
 Southern Water – Julie Anne Stokes (JAS), Madeline Stoneman (MS)  
 4Delivery – Mike Homer (MH), Laura Harvey (LH)  
 Woolston Community Association – Barry Wake (BW)  
 Hampshire Constabulary – Sgt Jo Holmes (SgtJH)

**Apologies:**

Southampton City Council Planning – Stephen Harrison  
 Southampton City Council Environmental Health – Peter Wainright  
 Woolston Community Association – Katie Atkins  
 Environment Agency – Bill Scott

**Abbreviations:**

SCC – Southampton County Council  
 SW – Southern Water  
 4D – 4Delivery  
 CNR – Crest Nicholson Regeneration

Minutes	Action
<p><b>1. Introductions</b>                      Introductions were made around the table.                      Chair – Cllr Warwick Payne                      Project team:                      Southern Water: Julie Anne Stokes – Senior Project Manager                                                  Madeline Stoneman – PR Manager                      4Delivery: Mike Homer – Construction Manager                                                  Laura Harvey – Customer and PR Manager                      Woolston Community Association: Barry Wake                      Hampshire Police: Sgt Jo Holmes</p>	
<p><b>2. Project update</b>                      JAS gave an update on the progress of the project.                      Planning has now been granted and 4Delivery will be the main contractor for the project. They will start setting up on site by the end of September.                      A customer drop-in will be held on 11 September, 2014 and letters have been sent out to local residents.                      A copy of the project leaflet is attached to the minutes and will be made available on SW's website along with the exhibition boards.</p>	
<p><b>3. Meeting terms of reference</b>                      Terms of reference for the meeting have been updated based on group discussions. Copy attached to the meeting minutes.</p>	

**4. Resident concerns**

A summary of current concerns being raised by residents that need addressing by the project team were discussed. These included:

- Odour – improvements be seen in stages, the first step will be when the temporary works are up and running. Full odour control will not be in place until the new works are finished. SW will continue to work to counteract any odour issues from the existing work with the mitigation measures currently in place.
- Vehicle movements – delivery routes to site will be the same as CN. SW / 4D will communicate any traffic management or road closures to residents with plenty of warning. Details will also be displayed on the SW website. A highlighted map has been issued with the minutes to the group showing the area currently included in the distribution list for any letters.
- Parking for site staff – site staff will be provided with parking away from the residential area and brought to site by minibus. Following a suggestion by SgtJH, 4D to investigate the area under the Itchen Bridge as additional parking and holding area for delivery vehicles.
- Noise – details of noise mitigation measures will be made publicly available before piling begins on site.

**5. AOB**

Jetty – to be discussed by the group further into the project.

Future meetings – it was suggested the meetings were held at Woolston Community Centre and in the evenings to allow for residents to attend.

**Date of next meeting:**

November – date and time TBC