

Woolston Community Liaison Group

Date & Time	27 th July 2016, 6.30pm (Meeting closed 7.15pm)	
Location	4Delivery Site Offices, Victoria Road, Woolston, SO19 9EG	
Attendees		
4D Construction Manager; SW Senior Project Manager; SW Infrastructure Project Manager; SCC Councillors x 2; SCC Environmental Health Officer x 1; Woolston Community Association Chair x 1; Residents x 3; Raymond Brown Aggregates x 2		
Apologies		
4D Stakeholder & Community Relations Manager; SCC (Councillor and Planning) x 2; Neighbourhood Policing Team x 1; SW Stakeholder Manager		
Minutes		Action
Chair opened meeting and welcomed attendees. Apologies recieved <i>Post meeting note – other apologies received added above.</i>		
Review of Previous Minutes - All actions closed		
Feedback from Raymond Brown - Raymond Brown Aggregates (RB) – all Woolston haulage contact to be via Sales Representative (Hampshire) Please copy 4D Stakeholder & Community Relations Manager in on all 4D related contact. - All vehicles fitted with trackers so any reports can be attributed to the correct vehicle and driver. - All drivers have 1 to 1 meetings in the event of a report - Reports can be made directly to 4D and RB, must contain date, time, location and an email and telephone number for return contact. - Additional notice on front of site including SW contract number which must be quoted. <i>Post meeting note – SW Hotline number 033 03 03 03 68, quote site reference PRN 539389 for any reports relating to Woolston.</i> - Lorries have “no go” areas, which trigger an alert on the tracking system daily report. RB will send map of areas to 4D.		SW
Feedback from Residents - Residents – re-survey has been carried out. Report to be re-printed. - Viewing ports in hoardings are sometimes covered. - 2No. Lorries (including trailer) from 4D contractor witnessed parking overnight and in Victoria Road. - Odour issues on Saturday/Sunday 17 th July and Sunday 24 th July. Suggested may be from screenings skip in the warm and dry weather. Empty skip more often before builds up. - Resident witnessed screenings skip being removed from site uncovered. SW to		SW

<p>feed back to haulier.</p> <ul style="list-style-type: none"> - No other parking issues apart from 4D subcontractor vehicles. - Cllr enquired about infill to kerbed area at old SW entrance. 4D already have this in hand. 	
<p>Programme Update</p> <ul style="list-style-type: none"> - CFA (continuous flight auger) piling in progress - Sheet piling to Secondary structures in progress along the eastern elevation. - CSO cofferdam excavation in progress - Reinforced concrete works to the Primary Building ring beam in progress - Drainage to Primary Building area ongoing 	
<p>AoB</p> <ul style="list-style-type: none"> - Update distribution schedule to include new residents in Crest Nicholson Centenary Quay (CQ) development, new nursery and new library. Send them invite for next meeting. - Include CQ Resident's Association (investigate existence and contact details) - Notify residents of upcoming meetings with poster outside 4D entrance 	<p>4D 4D 4D</p>
<p>Date of Next Meeting</p> <ul style="list-style-type: none"> - Provisional date Wednesday 19th October, 4D Woolston Site Offices <i>Post meeting note – this date has now been amended to Wednesday 9th November</i> - Discussed potential for calling 'Special' meetings if there are issues raised that require resolution. 	